

# INTERNATIONAL APPLICATION FORM HIGHER DEGREE BY RESEARCH



DO NOT complete this form if you are a citizen of Australia or New Zealand or Permanent Resident of Australia.

- Research degree candidature applications are accepted throughout the year. Some faculties/institutes require an Expression of Interest form to be submitted prior to submitting a full application. See <http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees> for further information.
- Please complete all sections and print neatly in BLOCK LETTERS. Alternatively, you may apply online at <http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees>. Incomplete applications will experience delays in application outcomes.
- Include certified/notarised evidence of academic qualifications, English language proficiency, and copy of passport.
- Enclose a non-refundable A\$55 (\$50+10% GST) application fee (bankdraft made payable to Deakin University).
- Return this form and attachments to your representative or send to:  
Deakin University, Deakin International, 221 Burwood Highway, Burwood, Victoria 3125 Australia Email: [deakin-int-hdr@deakin.edu.au](mailto:deakin-int-hdr@deakin.edu.au)

Are you a current or former Deakin University student? No Yes If yes, please provide student ID

## 1. PERSONAL DETAILS (AS SHOWN IN PASSPORT) – PLEASE PROVIDE CERTIFIED COPY OF YOUR PASSPORT

Title Mr Mrs Ms Miss Mx Dr Other: Gender Male Female Unspecified

Family name(s): Given name(s):

Country of citizenship: Country of birth:

Date of birth / / Country of residence:  
(Where you currently live)

## 2. TYPE OF APPLICATION (SELECT ONE ONLY)

Research candidature only (no scholarship sought)

Research candidature and scholarship. Specify the scholarship you are applying for (mandatory):

The process and opening/closing dates for scholarship applications are different for each faculty/institute.

Full details of the range of scholarships available are listed at <http://www.deakin.edu.au/courses/scholarships/find-a-scholarship>.

If you are not successful in securing a scholarship, will you accept candidature as a full-fee paying student? Yes No

Are you applying for a scholarship from your home country? Yes No If yes, specify the deadline that you require your offer by: \_\_\_\_\_

Are you applying as part of an in-country degree program? Yes No If yes, please specify: \_\_\_\_\_

Are you applying as part of a joint/dual or cotutelle degree program? Yes No

If yes, please specify the partner organisation/institution: \_\_\_\_\_

## FUNDING SOURCE (ATTACH A MORE DETAILED STATEMENT IF NECESSARY)

Self Loan Specify: Government/ Sponsorship Private institution Other Specify:

## PERMANENT ADDRESS IN HOME COUNTRY (IF YOU CHANGE YOUR ADDRESS PLEASE ADVISE THIS OFFICE IMMEDIATELY.)

Address: \_\_\_\_\_

Country: Postcode:

Email: \_\_\_\_\_

Telephone ( ) Mobile ( )

## AGENT DETAILS (IF APPLICABLE) OR ADDRESS FOR CORRESPONDENCE (ONLY IF DIFFERENT FROM ADDRESS IN HOME COUNTRY)

Agency Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Country: Postcode:

Email: \_\_\_\_\_

Telephone ( ) Mobile ( )

### NOTE:

If qualifications were gained in former name, certification of name change must be provided.

If contact details will change while this application is being processed, please attach the date they will change and the new contact details, if known.

International student visa holders and scholarship recipients are required to study full time.

If details change unexpectedly while this application being processed, please advise Deakin International immediately.

# APPLICANT NAME:

## 3. CITIZENSHIP INFORMATION

Are you a citizen or permanent resident of Australia or New Zealand? Yes No

Country of citizenship (as on passport):

Country of birth:

Have you applied for Australian Permanent Resident status? Yes No If yes, the date of application / /

Do you currently hold any type of Australian visa? Yes No

If yes, please provide Visa Type (e.g. student) Visa Expiry Date / /

Will you be bringing your family to Australia while studying at Deakin University? Yes No If yes, how many family members?

Have you been refused a visa to any country? Yes No (If yes, please attach evidence)

Have you been issued a protection visa in any country to date? Yes No (If yes, please attach evidence)

## 4. PROPOSED DEGREE

Tick ONE only:

Doctor of Philosophy

Master by Research

Proposed Faculty (mandatory):

Proposed School or discipline area (mandatory):

Proposed Research Title (maximum of 10 words) (mandatory):

Will you be using confidential information in your research? Yes No Unsure

## DEAKIN STAFF CONTACTS

Please list any Deakin academic staff with whom you have discussed your proposed thesis: 1. 2.

Faculty/School: 1. 2.

Would you prefer them as a potential supervisor? 1. Yes No 2. Yes No

Please also attach an outline of your proposed thesis—up to 300 words, or 750 words for Arts & Education. We recommend you discuss this with a proposed supervisor. You can find guidance on how to write a proposal at <http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees/preparing-a-research-proposal>.

## 5. PROPOSED STUDY MODE

Proposed start date (mandatory) / /

Full-time or part-time Full-time Part-time

On-campus mode or Cloud Campus (online) mode On-campus mode Cloud Campus mode

If on-campus mode, select campus:\* Burwood Geelong Waurn Ponds Geelong Waterfront Warrnambool

If you have selected Cloud Campus mode, please specify where you plan to carry out your research:

Intake Dates - The intake dates vary depending on which Faculty/Institute you are applying in. Please align your proposed start date with the dates permitted. The intake dates can be found here: <http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees>.

All International applicants holding a student visa who wish to be on campus must be full-time. Please refer to the Department of Immigration and Border Protection for further information about visa conditions: <https://www.border.gov.au/>.

\* Please note, not all courses are available at all campuses.

# APPLICANT NAME:

## 6. CURRENT OR INCOMPLETE STUDIES

Are you currently studying for a higher degree by research?\* Yes No

If yes, do you wish to transfer your higher degree candidature to Deakin?\* Yes No

If yes, please provide details:

Name of course (e.g.: MA, PhD)	Institution and country	Date results are expected	Full time or part time
		/ /	

If you discontinued your degree please specify the reason for discontinuation. Reason(s) for discontinuation:

Date of discontinuation:

\* A research degree is a degree comprising more than 2/3 research. It is not a coursework degree. Please provide certified proof of your commencement date at that institution. Please also provide evidence of any intermissions/breaks or suspensions to candidature or changes of candidature status that may have occurred during your candidature.

## 7. PREVIOUS TERTIARY QUALIFICATIONS

Please provide details as requested below of previous tertiary qualifications you have completed (do not include secondary school).

Degree	Institution and country	Years enrolled (e.g. 2009-2012)	Full time or part time

Please attach all **original transcripts or certified copies** of qualifications from institutions other than Deakin University. Please note that the key to grades is also required and is often found on the reverse side of transcripts. Transcripts in the original language must be accompanied by an **official** English translation. Your application cannot be processed without this information.

## 8. PREVIOUS TERTIARY QUALIFICATIONS – RESEARCH COMPONENT

Degree	Degree duration (years)	Research duration (semesters)	What proportion of the degree was the thesis? (e.g. 5 out of 60 credit points)	Word or page length (specify which)	Grade for thesis*	Grade/GPA % for whole course

\* Can include 'ungraded pass' if this is the result on your transcript.

## 9. POSTGRADUATE RESEARCH EXPERIENCE

Describe briefly any postgraduate research experience (if insufficient space, please attach further information).

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# APPLICANT NAME:

## 10. PUBLICATIONS

Have you had any of your research published?    Yes    No    If yes, please list number of each of the following (where relevant):

Refereed journal articles	Refereed conference papers	Non-refereed conference papers	Books based on original research	Book chapters based on original research	Professional research reports

Please attach a complete list of publications as per the above groups. For each, you must provide:

- full bibliographic references. For example: Smith. J., Brown. S., Shaw. P. "Title", Name of Publication, Type of Publication (refereed journal article, non-refereed journal article, book chapter, review etc.), Publication Details (e.g.. volume 29, issue 2, 2005);
- an outline of your contribution to the work (e.g. first or second author, what you did);
- details of whether the journal or conference was local, national or international; and
- a copy of the contents page and abstract page for each item.

## 11. OTHER SCHOLARSHIPS OR AWARDS

Have you previously received any postgraduate awards or prizes?    Yes    No    If yes, please list number of:

Name and duration of award	Institution which granted award

## 12. ENGLISH LANGUAGE PROFICIENCY

Is English your first language?    Yes    No    If no:

Have you obtained a tertiary degree taught in English?    Yes    No    If yes, name of course:

Have you sat an IELTS/TOEFL test?    Yes    No

Other\*\* (provide details)

\*Attach documentary evidence.

\*\* See details of English language requirements at <http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees>.

## 13. REFEREES

Only official Deakin Referee Report Forms downloadable from [deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees](http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees) will be accepted.

Are you a current Deakin Honours student?    Yes    No    Please provide the details of two referees:

Name		
Institution		
Position		
Telephone		
Facsimile		
E-mail		

Have you forwarded Referee Report Forms to both referees to complete?

Yes    No

# APPLICANT NAME:

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## 14. CHECKLIST FOR ATTACHMENTS

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### Required:

- Research proposal
- Proof of citizenship\*
- Curriculum vitae or Résumé
- Academic documents (including academic transcripts, key to grades or grading schema, certificates or letter of completion) of all of your tertiary education studies\*

### If applicable:

- List of publications and copy of contents page and abstract page for each publication
- Proof of any changes of name (e.g. marriage certificate)\*
- Proof of your Higher Degree by Research commencement date, evidence of any intermission or changes or candidature (e.g. from full-time to part-time), or scholarship if you wish to transfer your candidature to Deakin University\*
- English language test results or confirmation of ability\*
- Proof of previous visa refusals and/or protection visa

\*These documents must also be posted in hard copy to Deakin University with a cover letter. A firm offer cannot be made until we have received these documents. A certified copy is one in which a person able to sign affidavits has certified it as a true copy of the original document. For a full list of people who can certify documents refer to <http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees>.

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## 15. SPECIAL REQUIREMENTS

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I have a medical condition or a disability that requires support while I am at Deakin, and have attached a separate statement explaining my needs.

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## PRIVACY STATEMENT

Deakin University is collecting your personal information for the primary purpose of assessing your application. The University will also use this information to register you in Deakin's student management system, for planning and quality assurance purposes and to notify you about further opportunities and activities of Deakin that may be of interest to you. Your personal information may be stored in 'cloud'-based servers located in Australia or overseas. Deakin may provide your personal information to relevant institutions and employers to verify your qualifications and may disclose your personal information to Australian government agencies, including the Department of Immigration and Border Protection and the Department of Education and Training, where required by legislation or to support your visa application. Your personal information will also be disclosed to your overseas student health cover provider and, if you are under 18 years of age, to the carer appointed for you. If an agent has assisted you with your application for admission or your visa application, Deakin and the agent may share your personal information. You are not required to provide the information requested, however if the information is not provided, Deakin may not be able to assess your application. Deakin manages personal information it holds, including requests by individuals for access to their personal information, in accordance with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). Deakin's Privacy Policy may be viewed on The Guide – <http://theguide.deakin.edu.au>. For further information on privacy at Deakin please contact +61 3 5227 8524 or email [privacy@deakin.edu.au](mailto:privacy@deakin.edu.au).

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## DECLARATION AND AGREEMENT STATEMENT

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1. I declare I am a Genuine Temporary Entrant (GTE)\* and a genuine student and have read and understood conditions relating to these requirements.  
\* For more information about GTE visit [www.border.gov.au](http://www.border.gov.au) and enter 'Genuine Temporary Entrant' into the search box.
  2. I am aware of the tuition and living costs of my stay in Australia and have financial capacity to meet such costs for the duration of my course. I will make timely payments of any fees or associated costs.
  3. I have attached certified/notarised documentary evidence of all my academic studies and associated documentation (including studies not completed) with its official explanation of the grading system in both original and English translated version. I grant approval to Deakin University to verify my academic documentation with my previous institutions. Failure to provide all information to Deakin will cause a delay in the assessment of my application.
  4. I have attached documentary evidence of English language qualifications when available.
  5. I have attached employment history details (where applicable).
  6. I have attached a certified copy of my passport (when available).
  7. If sponsored by a government body or private organisation, I give Deakin University permission to provide this sponsor with information about my academic progress.
  8. I declare that the information in this application and the supporting documentation is true and correct. I have read and understood the sections of the International Course Guide relating to the courses I have selected, and the admission procedures, fees, refund policy and privacy policies. I acknowledge that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in Deakin University cancelling any offer of enrolment or actual enrolment.
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**I have read, understand and agree to the Declaration and Agreement Statement**

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Applicant's signature:

Date:        /        /

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Please print and sign this form and email it to [deakin-int-hdr@deakin.edu.au](mailto:deakin-int-hdr@deakin.edu.au) or by post.